



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

MEMORANDUM

To: CSR Arts Education Project Administrator
Title V Arts Education Project Administrator

From: Lynn Tuttle
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Rolanda Bell
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Date: January 10, 2005

Subject: Arts Education Initiative Evaluation Process and Procedures: **UPDATE**

Thank you for participating in Superintendent Horne's Arts Education Initiative. This memo serves as an **update** to your Evaluation Process and Procedures. Please review carefully; two new surveys have been added (one for CSR sites ONLY) and some timelines have changed.

Update Highlights

1. **New Parent Survey.** A parent survey has been created for use with parents of students involved in the arts education initiative. We hope to learn how parents value arts learning for their students. This survey should be filled out by 80% of parents who students have actively participated in the initiative's projects.
2. **New Administrator Survey for CSR Arts Ed sites ONLY.** As part of the evaluation of the use of CSR funds in the state of Arizona, all participating CSR sites are asked to fill out, on-line, this Administrator Survey. PLEASE NOTE: This survey will ask questions regarding your school's overall CSR program, including your arts education program. The survey will go "live" on the ADE web-site no later than Wednesday, January 26th and will be available at www.ade.az.gov/asd/CSRD.
3. **Pre/Post Surveys and Program Implementation surveys have been delayed.** These surveys are still in development and will be available by the end of the month. Thank you in advance for your patience!
4. **Surveys currently available** (parent, teacher, student) will be attached to this e-mail, as well as available to download from our web-site at www.ade.az.gov/asd/arts/initiative.asp.
5. **Surveys available in Spanish in near future.** We received a recommendation from you-all in the field to make the student and parent surveys available in Spanish as well as English. The Department is currently working on this – thank you for the idea!

The update information summarized above has been added to the Evaluation Tools and Timeline table below. Changes have been noted in **blue**. If you have any questions about the survey instruments, how to use them, or what to do once the surveys have been completed, please feel free to contact us at the e-mails listed above at via phone at 602/364-1997 (for Rolanda) or 602/364-1534 (for Lynn). Thank you again for helping us evaluate the Arts Education Initiative!

Arts Education Initiative

Evaluation Tools and Timeline: **UPDATES in BLUE**

Tool	What it is	Available to Each site	Requested back to ADE
Update Form:	A brief update on who is involved in your project, your projected timeline for activities, and an opportunity to highlight promising practices or problems occurring in implementation	Available on the web at www.ade.az.gov/asd/arts/initiative.asp	Wednesday, December 1, 2004
SAIS ID Capture Form:	A listing of SAIS ID Numbers for students participating in the arts education initiative at your school. The Department will track participating vs. non-participating students in SAIS to look at academic achievement via AIMS and Terra Nova	Available on the web at www.ade.az.gov/asd/arts/initiative.asp	DUE NOW: Monday, January 10, 2005 for students in first semester activities; Monday, April 11, 2005 for any additional students participating in activities in second semester.
NEW! CSR Administration Survey	Survey for ALL CSR activities, including the Arts Education Initiative. Participating CSR sites: please fill out this on-line survey once – incorporating information from both your CSR and CSR arts education programs.	Wednesday, January 26, 2005. Available to be completed on-line at www.ade.az.gov/asd/CSRD	Monday, February 28
Student perceptual surveys	Surveys that are age appropriate to gauge student perception of their arts learning via the initiative	Attached and available at www.ade.az.gov/asd/arts/initiative.asp	Friday, January 28, 2005 and Friday, April 29, 2005.
Teacher perceptual surveys	Surveys to gauge teacher perceptions of arts learning as part of the initiative	Attached and available at www.ade.az.gov/asd/arts/initiative.asp	Friday, January 28, 2005 and Friday, April 29, 2005
NEW! Parent perceptual surveys	Surveys to gauge parent perceptions of arts learning	Attached and available at www.ade.az.gov/asd/arts/initiative.asp	Friday, January 28, 2005 and Friday, April 29, 2005
Program Implementation Survey (delayed)	Tool to determine how program implementation is proceeding, including an evaluation of the participating Technical Assistance Provider	Monday, January 31 via e-mail and web	Monday, February 28, 2005.
Pre and Post Surveys of arts learning (delayed)	For selected sites with new activities beginning in the spring semester, surveys to gauge student learning in the arts.	Monday, January 31 via e-mail and web	Monday, February 28, 2005 (pre) and Friday, April 29, 2005 (post)
Site visits	Evaluation Team members may visit selected sites in Spring, 2005 to evaluate initiative progress	Selected sites to be informed of visits by Monday, January 31 st .	Site visits to be completed by April, 2005
Administrator perceptual surveys	Surveys to gauge how school site administrators gauge the value of the arts initiative	Monday, April 11 via e-mail and web	Friday, April 29, 2005
Roundtable discussion	An opportunity for members of participating sites to share experiences with each other and the ADE.	May, 2005 as part of ADE's Innovative Practices Conference.	N/A